Bring Your Own Networked Device

A BYOND Policy Framework for the Future World Schools

The Millennium Education Future World Schools provides technology that is appropriate and adequate to support instructional purposes. Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects. Learners and parents/guardians participating in BYOND must adhere to the school policies.

Device Specifications

Minimum Chromebook Requirements:

• **Laptop Type:** Chromebook

• **Connectivity:** Wi-Fi, Bluetooth, USB & HDMI ports

• **Battery Life:** 8–12 hours

• **Additional Features:** Integrated webcam, built-in mic and speakers

• **Charger:** Type-C preferred

• **AUE (Auto Update Expiry):** to be provided by IT

Note: Device specifications may be updated based on evolving technology standards.

Standards & Practices

By signing below, learners and parents acknowledge the following:

• Learners must obtain teacher permission before using the device in class and put it away when guided by the teacher.

• Learners may not use their device in common areas, such as hallways, grounds and the cafeteria to avoid any unforeseen incident.

• Learners may not store inappropriate content on the device that is brought to school. In case of such an incident, the school has the right to deal with the matter according to the ***Discipline Policy.***

• Devices may only be used to access applications, files, or Internet sites that are relevant to the classroom curriculum.

- Devices may not be used for non-instructional purposes, such as making personal emails, voice calls, text/instant messaging, play non-educational games, viewing non-educational videos, or cheating on assignments or tests.

- Devices may not be used to record, transmit, or post photographic images or videos of a person or persons on campus during school activities and/or hours, unless otherwise allowed by a teacher.

- The school's network filters/ firewalls will be applied to the devices connected to the school's Internet gateway. Attempts to bypass the filter will result in disciplinary action.

- Printing from personal devices is prohibited at school.

- Learners must bring the device fully charged to school. They must not depend on access to electrical outlets for charging at school.

- The school IT officer is not responsible for the maintenance or repair of any personal device.

- The school is not responsible for any costs incurred due to the use of personal technology.

- Bringing on the premises or infecting the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the school policies. This will result in disciplinary/ legal action.

- Processing or accessing information on school property related to hacking, altering, or bypassing network security policies is in violation of the school policies. This will result in disciplinary/ legal action.

- The school IT officers have the right to collect and examine any device if there is a reason to believe that school policies, regulations, or guidelines on use of the device have been violated.

- The school's wireless network may not always be available. Network outages may occur without notice. Signal strength may vary depending on the location in the school and the number of devices simultaneously connecting to the network.

Security of the Device

- Learners are responsible for their individual devices hence any sort of security and damage related concern will be the learner's responsibility.

- TME/ Future World School is not liable for any device lost, stolen, or damaged, including lost or corrupted data on a device. If a device is stolen or damaged, it will be sorted out through the administrative office involving both the parties.

- Learners must enable the device locator feature.

- Learners must have protective cases for their Chromebooks.

- Digital safety is an important component of BYOND and is imperative for the parent/guardian to be aware of the appropriate online behaviors.

- Cyber-safety rules must be frequently revised with the learners to serve as a reminder and reinforcement about safe online behaviors.

- Learners must comply with all class and school rules while using personal devices.

- Inappropriate use or violation of FWS technology resources will have consequences according to the Discipline Policy of the school.

- Depending upon the severity of the matter, the school principal has the right to take away the device for the rest of the school day or longer. The school may require the parents to sign an undertaking to get back the device.

- The school principal reserves the right to suspend the privilege of using the device at school.

- The school will not be held responsible for any damage or data loss, including losses resulting from connecting devices to the school's wireless network or power outlets.

- The school staff will not configure, troubleshoot, or repair learner's device.

- School officials may read, examine, or inspect the contents of any Chromebook device upon reasonable suspicion that the content or recent utilization of the device contain evidence of a violation of these or other rules and policies, as well as any local, national, or federal laws.

I have read, understood, and agreed to abide by these rules and conditions. I understand that bringing my device is an academic requirement; and that this privilege can be revoked for violations of these rules or any other Code of Conduct violation.

Name of the Learner: _____ Signature: _____

Date: _____

Name of the Parent: _____ Signature: _____

Date: _____